



## Lake Mary High School Nine Weeks/Semester Exam Policy

- NO early testing will be permitted.
- Students who miss a nine weeks or semester exam due to illness, school activity, excused or unexcused absences will be able to make-up the exam upon his or her return.
- It is the student's responsibility to communicate and coordinate the arrangements to make up the exam with his or her teacher.
- A zero will be recorded in place of the grade until completion of the exam.
- SCPS guidelines for make-up work will apply.

### **Guidelines for Make-up Work**

- A student who is absent is required to make-up all coursework missed, regardless of whether the absence is **excused or unexcused**. It is the student's responsibility to obtain assignments upon returning to class immediately following an absence.
- The student shall have no less than the number of days he/she was absent to complete and hand in make-up work for credit. Specific arrangements must be made with the student's teacher(s).